



Date: 14/03/23
My Ref: MIS/ESPO
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday, 22 March 2023 at 10.30 am in the Sparkenhoe Committee Room, County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Anna Poole
for Consortium Secretary

AGENDA

<u>Item</u>	<u>Report by</u>
1. Minutes of the meeting held on 16 November 2022.	(Pages 3 - 10)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interests in respect of items on this agenda.	
4. Items referred by the Finance and Audit Subcommittee.	

There are no specific items referred. The issues considered by the Subcommittee are covered in items 6, 11 and 13 which appear elsewhere on the agenda.

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| 5. | Annual Internal Audit Plan 2023-24 | Consortium
Treasurer | (Pages 11 - 18) |
| 6. | Public Procurement Rules - Developments
During 2022-23 | Director | (Pages 19 - 34) |
| 7. | Terms of Reference and Risk Policy Update | Director | (Pages 35 - 60) |
| 8. | Director's Progress update. | Director | (Pages 61 - 80) |
| 9. | Date of Next Meeting. | | |

The next meeting of the Committee is scheduled to take place on 28 June 2023 at 10.30am at County Hall, Glenfield.

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| 10. | Any other items which the Chairman has
decided to take as urgent. | | |
| 11. | Exclusion of the Press and Public | | |

The public are likely to be excluded from the meeting during the consideration of the following item of business in accordance with the provisions of Section 100(A) of the Local Government Act 1972.

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| 12. | Supplementary Information informing the
Director's Progress Update. | Director | (Pages 81 - 96) |
| 13. | Budget 2023/24 | Director and
Consortium
Treasurer | (Pages 97 - 114) |